**AUCKLAND WOMEN’S CENTRE**

**APPLICATION FORM**

**Purpose**

This information is collected for the purpose of assessing your suitability for employment at the Auckland Women’s Centre.

**Please print**

Your name: (in block capital letters)

 Surname:……………………………………………………………………………………………………………………. Given names:………………………………………………………………………………………………………………

**1. Your contact information:**

Number and street:…………………………………………………………………………………………………….

Suburb and city:……………………………………………………………………………………………………….…

 Home phone number:…………………………………………………………………………………………………

 Best contact times:……………………………………………………………………………………………………

2. **Immigration Status:**

 Are you a citizen of New Zealand? Yes/No

 If no, do you have the right of permanent residence? Yes/No

 If no, do you have a work permit? Yes/No

 (Passport verification required)

3. **Your health**: Do you have any known condition or illness which may affect your ability to effectively carry out this position?

 Yes/No

(If yes, please specify)

…………………………………………………………………………………………………………………………………….…………

……………………………………………………………………………..………………………………………………………………..

……………………………………………………………………………..………………………………………………………………..

4. If your application is successful, when could you commence employment?

…………………………………………………………………………………………………………….…………………………….…..

5.1 Have you been convicted of a criminal offence? Yes/No

5.2. Are you awaiting the hearing of charges in a civil or criminal court of law? Yes/No

6.1. For the purposes of compliance with the Privacy Act 1993 do you consent to the Auckland Women’s Centre contacting your referees for the purpose of reference checking?

 Yes/No

Your legal name: (this will only be used for the police check)

 Surname:……………………………………………………………………………………………………………………

 Given Names:…………………………………………………………………………………………………………….

6.2. I ……………………………………………………………………………. (full name) consent to the organisation obtaining criminal information for the purpose of assessing my suitability for this position.

6.3. I …………………………………………………………………………… (full name) acknowledge that if a police check reveals information that the Auckland Women’s Centre considers makes me unsuitable for this position, my employment will be terminated without notice.

6.4. I …………………………………………………………………….……. (full name) declare that to the best of my knowledge the answers in this application are correct. I understand that if any false or deliberately misleading information is given, or any material fact suppressed, or a police check is unfavourable, I will not be accepted, or if I am employed, my employment will be terminated.

7.1. I ……………………………………………………………………………. (Full name) hold a clean, current drivers’ licence.

7.2. Do you have access to a vehicle for work purposes? Yes/No

8. Please tell us how you heard about this job vacancy?.......................................................

Signed:……………………………………………………………………………………………………………………………………

Dated:…………………………………………………………………………………………………………………………………….

**Thank you**